



Advertisement No. IIT Mandi/Recruitt./RNA/2018-19/13

Dated : 25.09.2018

Indian Institute of Technology (IIT) Mandi at Kamand in Himachal Pradesh invites applications on the prescribed application form from Indian Nationals for the post of Driver. Detail of eligibility criteria, qualification etc. is given below:-

### Driver (Group C): 1 Post (UR)

1.	Pay Scale	Rs. 21700-69100 i.e. as per Pay Level 3 (cell 1) of 7 <sup>th</sup> CPC.
2.	Maximum age limit	32 years.
3.	Educational and other qualifications.	Essential : (i) 10 <sup>th</sup> standard pass; (ii) Valid commercial driving license of MUV at least, (iii) Five years experience as Driver in a similar Government office, (iv) Deployment with high dignitaries, external experts, <b>and</b> (v) English understanding.
4.	Period of probation	Two years.

Note: a) The candidates, who had applied earlier against advertisement No. IIT Mandi/Recruitt./RNA/2017-18/09 dated 10.01.2018 need not to apply again as their earlier applications will be considered.

b) **The last date for submission of online submission of duly completed applications in the Institute will be 12.10.2018 (05.30 PM). However, hard copies of applications of the candidates who apply online till 12.10.2018 (05.30 PM) will be accepted till 22.10.2018 (05.30 PM). No application will be entertained thereafter under any circumstances even if postal delay is there.**

### GENERAL INSTRUCTIONS

1. The post is tenable in IIT Mandi at Kamand, District Mandi, Himachal Pradesh.
2. This position is initially on contract for a period of five years. The performance of the appointed staff shall be assessed before the expiry of their contract and only those found suitable will be offered a substantive post on completion of five years service on contract. If appointment on contract is not found satisfactory/suitable for substantive post, appointment shall be terminated on completion of the contract period. However, in case of exceptional candidates, the review can take place for offering a substantive post after completion of two years.
3. The applicants possessing minimum required or more of qualifying working experience on regular or on contract or outsourcing or projects in IITs will be given relaxation in age maximum up to 05 years. The candidate must have worked for the qualifying experience for full time and continuously (without any break) for the required qualifying period.



4. Candidates are advised to satisfy themselves before applying that they possess the minimum essential qualifications and experience, if any, laid down in the advertisement.
5. The post is open to eligible persons from all castes and categories to apply. If reserved category candidate applies against unreserved category, he/she will not be entitled for the benefits of reservation such as relaxation in age/application fee/educational qualification, etc.
6. Women candidates, working in IITs, will be given relaxation up to 03 years in age over and above as mentioned in general instruction at Sr. No. 3 above.
7. Institute reserves the right to fill up the post, not to fill up the post or cancel the advertisement in whole or partly without assigning any reason. The Institute also reserves the right to place a reasonable limit on the total number of candidates to be called for written/trade test and/or interview. The decision of the Institute in this regard will be final.
8. Incomplete applications/without relevant supporting enclosures/attachments/application fee will be out rightly rejected. Institute will not be responsible for any postal delay.
9. Applicants must clearly fill the name of post against which he/she has applied along with his/her category in the form clearly. **The last date for submission of online applications in the Institute will be 12.10.2018 (05.30 PM). However, hard copies of applications of those candidates only who apply online till 12.10.2018 (05.30PM) will be accepted till 22.10.2018 (05.30 PM).** No application will be entertained thereafter under any circumstances even if postal delay is there.
10. No correspondence whatsoever will be entertained from candidates regarding conduct and result of test/or interview and reasons for not being called for test/or interview.
11. The candidates fulfilling the laid down eligibility criteria may submit their applications on the prescribed Application Form along with testimonials and latest passport size photograph to **Registrar, IIT Mandi, Kamand – 175005 (HP)**. The envelope should be super scribed as **“Application for the post of Driver.”** The application received after the due date shall not be considered under any circumstances.
12. The prescribed Application Forms are downloadable from the Institute website ([www.iitmandi.ac.in](http://www.iitmandi.ac.in) and link <http://oas.iitmandi.ac.in/recruitment> ). No link will be available after 12.10.2018 (05.30 PM).
13. The Institute reserves the right to (a) conduct or not to conduct written/trade tests and/or interviews for such posts wherever the circumstances so warrant or may constitute a Screening Committee to fix a criteria after taking into account the qualification and experience of the applicants to shortlist candidates to be called for written test/interview, (b) not to fill any of the advertised position(s), (c) fill consequential vacancies including



additional posts arising at the time of interview from available candidates. The number of positions is thus open to change. The candidates should therefore, furnish details of all the qualifications and experience possessed in the relevant field over and above the essential qualifications prescribed along with documentary evidence.

14. The Institute reserves the right to screen and shortlist the applications on the basis of marks or experience or both or specialization and call only such candidates as are found Prima facie suitable for being considered by the Selection Committee. Thus, just fulfilling the prescribed eligibility conditions would not entitle one to be called for written/trade test and/or interview. The appointing authority can consider approving relaxation in any of the conditions in case of exceptional candidate(s).
15. No TA/DA shall be paid to the candidates for attending the written test/interview.
16. Eligibility of a candidate with regard to qualification, experience and age shall be calculated/considered with reference to last date for receipt of online applications.
17. The Institute shall verify the antecedents or documents submitted by a candidate at the time of appointment or during the tenure of the service. In case, it is detected that the documents submitted by the candidate(s) are fake or the candidate has a clandestine antecedents/background and has suppressed the said information, then his/her services shall be terminated.
18. If it is found at later date that any information given in the application is incorrect/false, the candidature/appointment is liable to be cancelled/terminated.
19. The application fee of Rs. 100/- is to be paid by a Demand Draft in favour of **Registrar, Indian Institute of Technology Mandi, Kamand (HP) - 175005** payable at **State Bank of India, IIT Mandi Branch (SBIN 0013711)**. Failing to do so, application will be out rightly rejected. However, no application fee is required from the Female, Ex – Servicemen candidates, Persons with Disabilities (PwD).
20. Application fee once paid shall not be refunded under any circumstances.
21. Applicants who are in employment with Government, Semi-Government, Autonomous Bodies, PSUs, etc. should route their applications through proper channel or should furnish ‘**No Objection Certificate**’ at the time of interview.