

QUOTATION ENQUIRY

No:-IIT Mandi/PUR-80-1/2012/999

Date: 31.01.2012

Quotations are invited in sealed envelope for the purchase of the following items as per specifications attached herewith as Annexure A-1 for Research Lab.

Sr. No.	Particulars	Quantity
1	MODULAR PARTITIONS (75MM THICK)	232 Sq. Ft.
2	STEEL ALMIRAH [1980mm(H)x900mm(W)x480mm(D)]	2
3	READING TABLE (1800x900x750mm)	1
4	WHITE MARKER CUM MAGNETIC BOARD (1200X600MM)	9
5	REVOLVING CHAIR	24

The last date & Time of receipt of quotations is **14th February 2012 at 11AM.**

Quotations will be opened on **14th February 2012 at 11.30 AM** at the Administrative block.

Representatives of the firm(s) may be present at the time of opening the quotation if they so desire. The quotations should bear full details and where ever possible, be duly supported with catalogues, pamphlets, literature as the case may be for comparing the quality and rates of the item. The following instructions should be strictly observed for submitting the quotations failing which the quotations shall be liable for rejection.

1. The quotations should be submitted on printed pad preferably with Sales Tax and PAN number of the firm.
2. The rates must be quoted both in figures and words and over writing should be avoided. However all cuttings/corrections must be duly authenticated.
3. The rates quoted should include Transportation Costs upto Mandi clearly mentioning the percentage/rate of Sales Tax / VAT or all other Taxes and Duties the rates quoted should be valid for at-least one month from the date of opening of the quotation.
4. The quotations shall be submitted at the Administrative Block in a sealed envelope duly marked "Quotation against enquiry no.____ dated____ due on____" on the corner of the envelope.
5. Quotation received after closing date/time will not be considered.

6. Period required for Delivery should be mentioned.

7. The whole supply as per order shall have to be completed within the time mentioned in the order failing which the Department shall have the right to accept or reject any quantity of goods ordered.
8. While sending rates the firm shall give an undertaking to the effect that the terms/conditions mentioned in the enquiry letter against which the rates are being given are acceptable to the firm. In case the firm does not give this undertaking their rates will not be considered
9. Normally, payment will be made on receipt of material and check with regard to quality and quantity of the material supplied and on submission of pre-receipted bill by the firm.
10. The quantity shown against each item is approximate and may vary as per demand of the department at the time of placing the order.
11. The IIT Mandi reserves the right to reject any quotation wholly or partly without assigning any reason.

O.S.D.

**DETAILED SPECIFICATION FOR FURNITURE REQUIRED FOR
RESEARCH LABORATORY IN SCEE**

1. MODULAR PARTITIONS (75MM THICK) – 232 Sq. Ft.

Partitions having standard height of 1500mm, frame made of 25mm thick panels provided with 12 mm thick pre-laminated medium density fiber/partical board on both sides of panel duly fitted with brackets and sword type male- female joints which facilitates the fitting and removing of panels on one side. All the exposed edges provided with machine pressed 0.8mm thick PVC edge bands glued with hot melt EVA glue. The partitions provided with 25mm thick laminated top rail to all visible sides of panels and the exposed edges of top rail also provided with machine pressed 0.8mm thick PVC edge bands glued with hot melt EVA glue. The partitions having white marker cum magnetic board on side of each working seat and provision of wiring and electrical points within partitions.

2. STEEL ALMIRAH (2 Nos.)

Steel almirah size 1980mm(H)x900mm(W)x480mm(D) manufactured from 22 gauge for body and 20 gauge for doors. The Almirah should have four shelves making five compartments of standard size. The doors of almirah provided with stiffeners made of MS sheet spot welded to the doors. The almirah equipped with a special three way bolting device with tongue-in groove inter locking mechanism with six lever lock. The handle made from a non ferrous metal alloy, chrome plated. The complete almirah duly painted with synthetic enamel paint of approved shade in and outside.

3. READING TABLE 1800x900x750mm (1 No.)

Reading Table in oval shape and double color having top and under structure 25mm thick medium density fiber/particle board faced with 0.8 mm thick laminate and all the exposed edges provided with machine pressed 0.8mm thick PVC edge bands glued with hot melt EVA glue. All the panels are inter connected and attached to top with rastex, dowel and sockets (of Hettich make). All the exposed edges of under structure provided with machine pressed 0.8mm thick PVC edge bands glued with hot melt EVA glue.

4. WHITE MARKER CUM MAGNETIC BOARD 1200X600MM (9 Nos.)

The white marker cum magnetic board made of 12mm thick magnetic medium density fiber/particle board faced with 1mm thick white laminate specially for writing purpose fitted on 8mm thick medium density fiber/particle pre-laminated board with 18mm thick medium density fiber/particle pre-laminated board 35mm border. The board provided with hanging brackets with key hole. All the exposed edges of under structure provided with machine pressed 0.8mm thick PVC edge bands glued with hot melt EVA glue.

5. REVOLVING CHAIR (24 NOS.)

Revolving chair with armrests made of PVC material with chromium plated covering and also having cushioned arms covered with best quality leather foam that suits all climatic conditions. The seat and back rest are made of 12mm thick steam press molded ply having polyurethane foam of right density duly upholstered with best quality leather foam. The back having special contours for better back support. The chair provided with pneumatic seat height adjustment with lever, having cushioning effect and swivel mechanism. The seat & back having tilt locking and tilt tension can be adjusted according to preferences. The chair having 700mm chromium plated metal base provided with twin wheel casters (nylon).

Overall Dimension

Width 500 mm Height

1100 mm Depth 700 mm

Seat Height 500-600 mm

Seat Size 450x470 mm