

QUOTATION ENQUIRY

No:-IIT Mandi/PUR-32/2011/1737-43

Date: 20/07/2011

Quotations are invited in sealed envelope for supply of 02 nos. of “**High End Server Machines**” as per specifications mentioned below: -

Sr. No.	Name of Items & Specifications	Quantity
1.	High End Server Machine Processor: i7, 860 (2.8 Ghz) Processor Q57 Chipset, Memory (RAM) : 8GB-DDR3 1333GHz – DDR3 Hard Drive: 2 TB SATA Graphics Card: 1GB NVIDIA GeForce GT 220 USB Keyboard, Optical Mouse, CD/DVD RW drive 10/100/1000 Mbps Fast Ethernet LAN Card Without OS & Without Monitor	02

The Quotations will be received up to **02.08.2011 at 11.00am.**

Quotations will be opened on **02.08.2011 at 11.30am.**

Representatives of the firm(s) may be present at the time of opening the quotation if they so desire. The quotations should bear full details and where ever possible, be duly supported with catalogues, pamphlets, literature as the case may be for comparing the quality and rates of the item. The following instructions should be strictly observed for submitting the quotations failing which the quotations shall be liable for rejection.

1. The quotations should be submitted on **printed pad preferably with sales tax number** of the firm. The quotation must bear original signature.
2. The quotations shall be submitted at the Administrative Block in a sealed envelope duly marked “Quotation against enquiry no. ____ dated ____ due on ____” on the corner of the envelope.
3. Quotation received after closing date/time will not be considered.
4. The rates quoted **should include transportation costs upto Mandi** clearly mentioning the percentage/rate of Sales Tax / VAT or all other Taxes and Duties and the rates quoted should be valid for at-least 45 days from the date of opening of the quotation.
5. The rates must be quoted both in figures and words and over writing should be avoided. However all cuttings/corrections must be duly authenticated.
6. The quantity shown against items is approximate and may vary as per demand of the department at the time of placing the order.

7. **Period required for Delivery should be mentioned.**
8. **Warranty period should also be mentioned.**
9. **The items must be of good quality and of reputed brands.**
10. The bidder **must mention the brand** of the each item used in computer.
11. Detail of **Service Centers in Himachal Pradesh** must be provided.
12. The IIT Mandi reserves the right to reject any quotation wholly or partly without assigning any reason

O.S.D.