

QUOTATION ENQUIRY

No:-IIT Mandi/SE-340/2011-12/4226-27

Date: 30/11/2011

Quotations are invited in sealed envelope for “**Purchase of White Westinghouse, U.S.A. Model WDE 50 Dehumidifier for XRD lab**” as per specifications mentioned below: -

Technical Specification		Quantity
Make	White Westinghouse, U.S.A.	1 (one) no.
Model	WDE 50	
Type	Refrigerant – Portable	
Area Covered	Upto 5000 cu. Ft.	
Capacity	50 ltrs/day	
RH to be maintained	45+- 5% RH	

The Quotations will be received up to **14.12.2011 at 11:00 AM**

Quotations will be opened on **14.12.2011 at 11:30 AM.**

Representatives of the firm(s) may be present at the time of opening the quotation if they so desire. The quotations should bear full details and where ever possible, be duly supported with catalogues, pamphlets, literature as the case may be for comparing the quality and rates of the item. The following instructions should be strictly observed for submitting the quotations failing which the quotations shall be liable for rejection.

1. The quotations should be submitted on printed pad preferably with sales tax number of the firm. The quotation must bear original signature.
2. The quotations shall be submitted at the Administrative Block in a sealed envelope duly marked "Quotation against enquiry no._____ dated _____due on _____ " on the corner of the envelope.
3. Quotation received after closing date/time will not be considered.
4. The rates quoted should include transportation costs upto Mandi clearly mentioning the percentage/rate of Sales Tax / VAT or all other Taxes and Duties and the rates quoted should be valid for at-least 45 days from the date

of opening of the quotation.

5. The rates must be quoted both in figures and words and over writing should be avoided. However all cuttings/corrections must be duly authenticated.
6. The quantity shown against items is approximate and may vary as per demand of the department at the time of placing the order.
7. Period required for delivery should be mentioned.
8. Warranty period should also be mentioned.
9. The items must be of good quality and of reputed brands.
10. The IIT Mandi reserves the right to reject any quotation wholly or partly without assigning any reason.
11. If the supplier/firm is manufacturer/authorized dealer/sole distributor/ of any item, the certificate to this effect should be attached.
12. Normally, payment will be made on receipt of material and check with regard to quality and quantity of the material supplied and on submission of pre-receipted bill by the firm.
13. The IIT Mandi reserves the right to modify the specification wholly or partly without assigning any reason.

In case of any dispute, the Director (IIT Mandi)'s decision will be final.

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Superintending Engineer

Copy to:

1. Institute website.
2. Notice Board.