

Indian Institute of Technology Mandi
Mandi-175001, Himachal Pradesh, India



भारतीय प्रौद्योगिकी संस्थान मण्डी
मण्डी-175001, हिमाचल प्रदेश, भारत

Tentative Syllabus for the Post of Junior Assistant

(Advertisement No. IITMandi/Recruit./NTS/2026/01 dated 20.03.2026)

Language competency - English grammar, comprehension, sentence correction and completion, Synonyms & Antonyms, attitude & psychometric test, etc.

Computer Proficiency- knowledge of Office (word processor, work sheets and presentations), internet and email communication, computer system etc.

Quantitative Aptitude: Number system – BODMAS, Decimals & Fractions, LCM and HCF, Ratio and Proportions, Percentages, Mensuration, Time and Work, Time and Distance, Simple and Compound Interest, Profit and Loss, Algebra Geometry and Trigonometry, Age Problems, Clock Questions etc.

General Awareness and Current Affairs- General knowledge about India/world such as politics, economics, education, geography, history, sports etc. and current affairs

Logical Reasoning- logical reasoning and verbal ability.

Office procedures and service matters - Basic knowledge of service rules and service matters, RTI Act, GFRs, NPS, purchase rules and financial matters, TA & LTC rules, Leave rules, Audit rules, Legal rules, Knowledge of IIT system and its Act, Statutes, Ordinance & Regulations, Policies and academic admission procedures and programmes of IITs/IIT Mandi, etc.

The syllabus may be revised or may include other topics etc. All the applicants are advised to frequently visit the Institute website for latest information/updates